OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – MARCH 13, 2012

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, March 13, 2012, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Mr. Elton J. LeBlanc, President; Mr. Harold J. Anderson, Vice President and Mr. Bradley J. Cantrell, Secretary. Absent were Mr. P. James DiFatta, Treasurer and Mr. Charles H. Reppel, Commissioner. Also present were Dr. Robert J. Scafidel, Executive Director; Ms. Denise Griffin, Executive Secretary; Mr. Ted Roche, Project Manager; Mr.’s David Fennelly and Gary Poirrier, Associated Terminals of St. Bernard; Mr.’s Suresh Shah and David Boyd, Burk-Kleinpeter, Inc.; Mr. Garner Robinson, LISCO and Mr. Jim Simmons, N-Y & Associates.

President LeBlanc presented the President’s Plaque (2011) to Bradley J. Cantrell.

President LeBlanc asked if there were any public comments in accordance with R.S. 42:5(D). Not hearing from anyone, he continued with the meeting

On motion of Mr. Cantrell, seconded by Mr. Anderson, the Board unanimously approved the minutes of the regular meeting held on February 14, 2012.

On motion of Mr. Anderson, seconded by Mr. Cantrell, the Board unanimously approved a new lease for Ray Garofalo, State Representative District #103, for approximately 630 sq. ft. of office space located on the second floor of the Administration/Security Complex.

On motion of Mr. Anderson, seconded by Mr. Cantrell, the Board unanimously approved a new lease for J.P. Morrell, State Senator District #3, for approximately 630 sq. ft. of office space located on the second floor of the Administration/Security Complex.

On motion of Mr. Anderson, seconded by Mr. Cantrell, the Board unanimously approved a new lease for A.G. Crowe, State Senator District #1, for approximately 630 sq. ft. of office space located on the second floor of the Administration/Security Complex

On motion of Mr. Anderson, seconded by Mr. Cantrell, the Board unanimously approved a new lease for Danni Productions, LLC for 3 acres of laydown area located in the Chalmette Terminal

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The Board recognized Mr. Poirrier and Mr. Robinson who informed the Board as to the request for assignment of lease from LISCO to Associated Terminals of St. Bernard, LLC.

On motion of Mr. Anderson, seconded by Mr. Cantrell, the Board unanimously approved a request from LISCO to assign their lease, which commenced on May 1, 2009, to Associated Terminals of St. Bernard, LLC, required under section 12. (a) titled “Assignment and Sublease”.

The Board recognized Mr. Roche who updated the Board on the waterlines at the Arabi Terminal.

On motion of Mr. Anderson, seconded by Mr. Cantrell, the Board unanimously approved Construction Change Directive No. 001for Stallings Construction Company, Inc. relating to the Arabi Terminal Office Building project.

President LeBlanc recognized Dr. Scafidel who gave the Finance Report. Dr. Scafidel reported on the operating and capital budgets. Dr. Scafidel also reported on professional services and Lessees Arrears. The Board discussed the Finance Report.

On motion of Mr. Anderson, seconded by Mr. Cantrell, the Board unanimously approved to Advertise for Bids for the Repair of the Turning Dolphin, Chalmette Slip, Arabi Terminal

On motion of Mr. Anderson, seconded by Mr. Cantrell, the Board unanimously approved to Advertise for Bids for the Repair of Asphalt at the Intermodal Facility, Chalmette Terminal.

President LeBlanc recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel reported on Construction, Repair of Dock 1, Section “A”, Parish President and Staff Tour, Personal Financial Disclosure due 5/15/12 and Violet Dock.

President LeBlanc asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

President LeBlanc asked if there were any New Business. Not hearing from anyone, he continued with the meeting.

On motion of Mr. Reppel, seconded by Mr. DiFatta, the meeting was adjourned.

/s/ Bradley J. Cantrell, Secretary